



CENTRAL DELAWARE HABITAT FOR HUMANITY

AMERICORPS CONSTRUCTION SITE LEADER POSITION DESCRIPTION

OVERVIEW: Join us for a year of service in Dover, Delaware. AmeriCorps is a national service program where individuals serve a one year term and have the ability to get hands-on experience and directly impact the community.

ORGANIZATION: Reports to Construction Site Supervisor

QUALIFICATIONS: A desire to serve the mission and goals of Habitat for Humanity, making positive changes in the lives of our partner families. Experience: Prior construction experience and knowledge of building to code is preferred. Experience leading volunteers on a Habitat for Humanity worksite or similar volunteer-driven building program preferred.

Skills:

- A strong desire to serve. Ability to give of oneself. Desire and ability to promote the mission of Habitat.
- Energy and enthusiasm; ability to problem-solve, take initiative, and work with minimum supervision.
- Possession of a current driver's license in good standing.
- Goal-driven, detailed-oriented project management skills.
- Ability to handle multiple projects simultaneously.
- Extensive knowledge of residential construction.
- Knowledge of building code requirements.
- Excellent communication skills.
- Ability to inspire, train, motivate, challenge, and supervise volunteers.
- Desire to teach construction and safety techniques.
- Patience; ability to lead and include people of all ages, backgrounds, and skill levels.
- Ability to perform physical work, which will include standing for long periods of time, working at heights up to 30 feet, and working outside in inclement weather.
- Ability to lift at least 50 lbs.
- Proficiency in Microsoft Office (especially: Word, Excel, and Power Point); proficiency with email and internet use.

SCOPE:

▪ The Construction Site Leader will oversee and supervise volunteer construction at each location and recruit and manage group builds such as churches, corporations, schools, etc, which will include multiple build sites. This position is Tuesday - Saturday.

PRIMARY RESPONSIBILITIES:

- Work with Construction Supervisor to engage volunteers in completing CDHFH's construction goals
- Create a welcoming, inclusive environment for volunteers and partner family members; run a work site that reflects the values of Habitat for Humanity. Lead or assign morning reflections and safety orientations.
- Help volunteers stay engaged on the build site.
- Work with Construction Supervisor to develop and implement volunteer training.
- Ensure that safe construction practices are followed at all times.
- Inventory & check quality of materials delivered to site
- Ensure that all materials are properly stored and used with minimal waste.
- Involve the future homeowners in the construction process; team with regular volunteers
- Assure that Habitat has the necessary tools for construction and that they are well maintained

AmeriCorps Responsibilities

- a. Attend State and Delaware Habitat for Humanity Training and Orientation programs. Training and events include but are not limited to the events on the Delaware National Service Event an Training Calendar
- b. Attend training and events provided by the Delaware Habitat for Humanity AmeriCorps program.
- c. Prepare and provide monthly reports to the Programs Manager on AmeriCorps service.

Benefits of serving with AmeriCorps at CDHFH:

- Living allowance for the service year is \$13,000
- Health Insurance
- Education award is available to qualified members
- Low-Cost Group Housing
- Service year is September 1, 2017 - August 31, 2018

To learn more about AmeriCorps visit www.americorps.gov.

To Apply:

Please send a cover letter and resume to jtice@centraldelawarehabitat.org or mail to CDHFH, 544 Webbs Lane, Dover, DE 19904.